

**F. No. 9-1/2021- Desk (MDM)**  
Government of India  
Ministry of Education  
Department of School Education & Literacy  
(PM POSHAN Division)  
\*\*\*\*\*

Shastri Bhavan, New Delhi.  
Dated 30<sup>th</sup> December, 2022

To,

The Additional Chief Secretaries/Principal Secretaries/Secretaries of Education/Nodal Department for PM POSHAN.

**Subject:** Circulation of Checklist for release of 2<sup>nd</sup> instalment under centrally sponsored PM POSHAN scheme and monitoring utilization of fund released - regarding.

Sir/Madam,

I am directed to forward a copy of OM dated 23<sup>rd</sup> December, 2022, received from Integrated Finance Division, MoE on the subject cited above which is self-explanatory.

2. Accordingly, all States and UTs are requested to ensure that necessary action is taken so that required information is reflected in relevant reports in PFMS portal. State and UTs are further requested to provide information / documents pertaining to the points mentioned in the checklist and submit proposals for releasing of 2<sup>nd</sup> instalment of recurring Central Assistance during FY 2022-23. It is further requested to provide Undertaking w.r.t. point no. 7, if required as mentioned in the checklist.

3. This issues with the approval of Competent Authority.

Yours faithfully,

Encl: - As above.

*AK*  
30.12.2022

(Ajay Kumar)

Under Secretary to the Govt. of India

Tel: 011-23386169

Email: [ajay.kr71@gov.in](mailto:ajay.kr71@gov.in)

**Copy to:-**

1. The Commissioners/Directors (PM POSHAN) of all States & UTs.
2. Director (GVB)/DS (DA)/ DS (AG)/DS(SR).

F.No.G-21015/08/2021-IF(II)  
Government of India  
Ministry of Education  
Department of School Education & Literacy  
(IF-II Section)

Shastri Bhawan, New Delhi  
Dated the 23rd December, 2022

**OFFICE MEMORANUDM**

**Subject: Circulation of checklist for release of 2<sup>nd</sup> installment under centrally sponsored scheme of Samagra Shiksha, STARS & PM POSHAN and monitoring utilization of fund released-regarding**

The undersigned is directed to refer to O. M. dated 23<sup>rd</sup> March 2021 and subsequent clarification(s) issued by Department of Expenditure regarding new procedure of release of funds under centrally sponsored schemes.

2. Keeping in view the new procedure as prescribed by Department of Expenditure for release under centrally sponsored schemes and scheme guideline of centrally sponsored schemes of Samagra Shiksha, STARS & PM POSHAN, a checklist is prepared to facilitate the administrative Bureaus to process the release of 2<sup>nd</sup> installment under Centrally Sponsored Scheme of Samagra Shiksha, STARS & PM POSHAN. Bureaus are advised to adhere the above checklist during the processing of release proposals.

3. This issues with the approval of JS&FA.

**Signed by Manoj Kumar Shukla**

**Date: 23-12-2022 11:45:46**

**Reason: Approved**  
(Manoj Kumar Shukla )

Assistant Financial Adviser

PH: 011-23384687

To

All Bureau Heads of Department of SE&L

Copy to :-

1. PPS to Secretary (SE&L)
2. PPS to JS&FA, Ministry of Education.
3. Director (F)
4. AFA(PKS)

**Checklist to be ensured by Bureau before submitting file to IFD  
for concurrence of 2<sup>nd</sup> installment for FY 2022-23 under PM  
POSHAN SCHEME**

S. N	Item	Provision of guideline	Requirement/Supporting Documents
<b><i>For States/UTs with Legislature:</i></b>			
1.	Transfer of full central share to SNA	The entire Central Share released by this Department as 1 <sup>st</sup> installment for 2022-23 has been further transferred by the State Govt. from its State Treasury to SNA account	SNA06 report of PFMS
2.	Transfer of full corresponding state share to SNA	The corresponding State Share against 1 <sup>st</sup> installment of Central Share 2022-23 has been released by the State Govt. from its treasury to SNA account	SNA06 report of PFMS
3.	Release of Central Share for previous year to meet committed liability	If any, additional Central Share has been released in the current FY to meet committed liability of previous year, the same has also been transferred by State Govt. from its	SNA06 report of PFMS

		Treasury to SNA account. The corresponding State Share of the Central Share released to meet committed liability has also been released by the State Govt. from its State Treasury to SNA	
4.	Utilization of funds released for committed liability.	The entire Central Share alongwith corresponding State Share that has been released in the current FY to meet the committed liability of previous year has been fully utilized towards clearing the committed liability of the previous year	SNA01 report of PFMS
5.	Utilization of funds	Minimum 75% of the Central share and State Share released as 1 <sup>st</sup> installment for 2022-23 has been utilized by the State Govt.	SNA01 report of PFMS
6.	Bank balance in SNA account	The bank balance presently available in the SNA account should not be more than the proposed amount of Central and State Share as 2 <sup>nd</sup> installment for 2022-23	SNA 01 report of PFMS
7.	Mapping of IAs	Number of Implementing Agencies created by (IAs)	SNA03 report of PFMS. (An undertaking in the enclosed <b>proforma</b> may be

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		State Govt. (i.e., total number of IAs identified) implement the scheme in the State. Whether all Implementing Agencies (IAs) alongwith SNA have been mapped under PFMS.	obtained from the State Govt. indicating number of IAs to declared; if modification in the total number of IAs; reason for variation and total number of IAs mapped).
8.	Separate budget lines for Central and State Share in State Budget	For Central share and State Share, separate budget line has been opened in the State Budget and State has made a provision of entire budget vis-à-vis corresponding State Share for 2022-23	TRSY07 report of PFMS
9.	Component wise latest expenditure statement	A component-wise latest expenditure statement may be obtained in respect of current FY and submitted with the proposal for release of 2 <sup>nd</sup> installment for 2022-23	A statement showing latest component-wise funds available and expenditure incurred
10.	Final UC for 2021-22 based upon audited statement of accounts	Final UC based on the audited accounts for 2021-22 to be provided as per the prescribed proforma in GFR-2017.	Form GFR 12(C) countersigned by the Administrative Secretary of division regulating the scheme/Finance Secretary
<b>For UTs without Legislature:</b>			
11.	Utilization of funds	Minimum 75% of the 1 <sup>st</sup> installment released in the current FY has been utilized	EAT05 module of PFMS

UNDERTAKING

The Department of Education, Government of \_\_\_\_\_(Name of State Government) has fully implemented the new procedure for release of funds under the Centrally Sponsored Scheme of \_\_\_\_\_(Name of the Scheme) and monitoring utilization of funds released notified by the Department of Expenditure, Ministry of Finance vide O. M. No. 1(13)/PFMS/FCD/2-20 dated 23<sup>rd</sup> March, 2021 and other orders released from time to time in continuation of above O. M. Dated 23<sup>rd</sup> March, 2021. The status of mapping of IAs in the State of \_\_\_\_\_ is as under :-

Total No. of IAs declared by State Government after issuance of DOE revised procedure dated 23-03-2021	Latest/modified data regarding total No. of IAs	Reason for variation	Total No. of IAs mapped on PFMS (SNA 03 Report)
1	2	3	4

(Note :- In case there is any variation in column 2 i.e total number of IAs and column 4,i.e total No. of IAs mapped on PFMS as per SNA 03, report, release of second instalment may be considered only after administrative Bureau/State Government have obtained specific relaxation from Department of Expenditure, Ministry of Finance, Government of India in this regard.)

Name .....

Designation .....

(To be signed by the Secretary of the  
Administrative Department concerned of the  
State Government )